

Community Action Partnership of San Bernardino County
ARRA CSBG

Delegate Agency Roster

Agency Contact Information	Contract Amount	Project Name	Project Description	Expected Outcomes	Jobs Created or Retained	Job Descriptions
Mr. Doug Rowand Arrowhead United Way 646 North Arrowhead Ave. P.O. Box 796 San Bernardino, CA 92402 909-884-9441 909-885-4096 dougr@ahuw.org	\$60,000	Financial Literacy Program	This project will assist low-income households to increase their financial assets through a financial literacy program called "Money Works." A UW will use connections with employers, focusing on trucking, warehouse, retail and service sectors to identify low wage earners to qualify for "Money Works."	100 participants demonstrate the ability to complete and maintain a budget for more than 90 days. 100 participants enroll in IDA or savings program. 20 participants capitalize small business, purchase home or pursue post secondary education.	Created – 1	<u>Financial Stability Program Manager</u> develops materials, contracts financial institutions and companies, schedules classes and presentations, and maintains confidential client files.
Ms. Michelle Skiljan Inland Empire Womens Business Center 202 E. Airport Drive Suite 155 San Bernardino, CA 92408 909-890-1242 909-890-1538 mskiljan@iewbc.org	\$59,100	Small Business Expansion Project	This project will deliver focused support to low income entrepreneurs in order to promote the growth of existing small business and promote jobs. Services include sales training, sales consultant placement and business expansion training. Businesses will receive a thorough assessment of its greatest area of need, and the training to improve business performance.	16 Small business owners will be recruited, assessed, and provided with Small Business Training through the Business Expansion Course, <i>Strategic Planning Course and Selling with Intentions</i> . Specific goals will be determined based on assessment (e.g., 25% increase in sales). 14 of the 16 will reach their goals by the end of the contract terms.	Created – 16	<u>Sales Consultant</u> trained by IEWBC will be matched with a small business initially as an independent sales consultant to assist the business to achieve the goals established during assessment. The short term goal is job creation as a full time employee or independent sales consultant.

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Ms. Kim Carter Time for Change Foundation P.O. Box 5753 San Bernardino, CA 92412 909-886-2994 909-886-0218 kimc@timeforchange.us	\$52,249	Financial Education Program	This project will implement three learning modules: 1) Money Matters; 2) Credit Matters; 3) the Home Buying Workshop	50 clients will demonstrate the ability to complete and maintain a budget for over 90 days; 40 clients will open an Individual Development Account or other savings account; 40 clients will receive a free copy of their credit report.	Created – 1 Retained – 2	<u>Program Coordinator</u> will be responsible for conducting community outreach, marketing, recruitment and registration activities. <u>Program Assistant</u> will work to assist Program Coordinator with administrative tasks, registrations, follow-up and evaluation activities; <u>Executive Director</u> will oversee program and ensure program goals, objectives and outcomes are being met.
Ms. Julie Burnette Hearts and Lives 27315 North Bay Road Blue Jay, CA 92317 909-337-9922 909-337-6130 jburnette@heartsandlives.org	\$46,500	Financial Literacy Through Life Skills Case Management	This project will implement the FDIC MoneySmart Adult Financial Education curriculum into the existing Life Skills program. The MoneySmart curriculum is appropriate for low-income audiences and those with low reading levels, and will give clients additional support in financial literacy skills and training to maximize their ability to maintain and sustain self-sufficiency.	20 clients will demonstrate the ability to complete and maintain a budget for over 90 days; 20 clients will open an Individual Development Account or other savings account; 4 clients will pursue post-secondary education.	Created – 1 Retained – 3	<u>Asset Building Specialist</u> will plan outreach, recruitment and training activities for Asset Building Program Clients <u>Case worker</u> who screens, reviews program services using Life Skills Model and provided referrals and other resources; <u>Fiscal Manager</u> who manages program income and grant dispersal; <u>Executive Director</u> who oversees and manages overall program.

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<p>Ms. Beverly Earl Catholic Charities of San Bernardino & Riverside 1450 North D Street San Bernardino, CA 92405 909-388-1239 909-384-1130 bearl@ccsbriv.org</p>	\$60,000	Food Network Expansion, San Bernardino, Ontario, Apple Valley	<p>This project will expand Catholic Charities service currently offered in the Life Skills Workshop. Following each of eight (8) workshops, each adult participant will receive a \$50 food voucher, for a total of up to \$400 per household. The project will be implemented in San Bernardino, Ontario and Apple Valley.</p>	75 households with children (and 250 individuals) will receive food vouchers of approximately \$400 per household during the project year	Created – 1	<p><u>Case Worker</u> will be responsible for determining client eligibility; appropriate services based on need, assisting clients with problem solving as needed and program referrals. Case worker also responsible for maintaining confidential client files and programmatic reporting.</p>
<p>Ms. Sheri Randolph Desert Manna Ministries 209 North First Street Barstow, CA 92311 760-256-7797 760-256-4043 desertmannaoffice@yahoo.com</p>	\$60,000	Barstow Food Network Expansion	<p>The project will expand the food distribution program of Desert Manna Ministries. Kroger Corp, which owns Ralph's and Food4Less, is expanding its Perishable Donations Program into the Barstow area in the fall of 2009. Fort Irwin Army Base near Barstow will also donate food.</p>	560 participants will receive food pantry donations; 18,000 meals will be served and 960 participants will receive non-food donations.	Created – 1	<p><u>Logistics Manager</u> will coordinate the donations and distributions of food.</p>
<p>Ms. Angela Myles House of Prayer Gospel Outreach Ministries 755 E. Foothill Bl Suites C&D Rialto, CA 92376 909-874-4810</p>	\$60,000	Food Network Expansion, Rialto	<p>This project will develop linkages between low-income urban youth, clients navigating the social services system, service providers, community</p>	650 families will be provided emergency food assistance; 7,200 bags of food will be distributed; 700 hot meals served during	Retained – 2	<p><u>Operations/Program Manager</u> oversees the distribution center, responsible for food purchase, pick-up, distribution, inventory, storage and volunteer management. <u>Intake</u></p>

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909-874-4810 director@hopgom.com			members and the food network. Project will use food distributions and seasonal hot meal programs to provide emergency food assistance to clients in need.	project term.		Coordinator screens and enrolls clients into appropriate programs, maintains confidential client records and makes referrals.
Ms. Tanya Bratton Greater Faith Grace Bible Church 249 East Randall P.O. Box 1149 Rialto, CA 92376 909-875-4891 tbrat919@aol.com	\$60,000	Community Garden and Food Network Expansion	This project proposes to distribute emergency food baskets to qualified low-income residents. Additionally, the project will launch a community garden where residents can grow fruits and vegetables.	850 Emergency Food Baskets will be issued to qualified residents, and 38 community gardeners will grow fruits and vegetables which will be made available to qualified residents.	Created – 7	Share & Care Director will hire staff, coordinate food distribution, facilitate trainings and meetings, screen participants, develop budget and policies. Driver will pick up food for distribution and maintain the truck. Food Distributor will prepare food for distribution, distribute to low-income families. Community Garden Coordinator will recruit gardeners, facilitate meetings, communicate with local officials, develop policy, procedures and budget. Community Garden Monitor will insure garden is maintained and used, maintain appropriate watering levels maintain equipment in proper working order. Account Clerk will collect fees, pay bills, monitor

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<p>Ms. Becky Foreman Inland Counties Health Systems Agency 1737 Atlanta Ave Suite H5 Riverside, CA 92507 951-697-6565 951-697-6564 bforeman@inlandagency.org</p>	\$59,659	Adelanto Community Toolbox Food Distribution	This project will provide a food distribution center in Adelanto to serve a community hard hit by the economic downturn.	3,300 households will receive emergency food assistance, and 14,250 bags of food will be distributed during the project year.	Created – 1 Retained – 3	<p>budgets. Treasurer will deposit funds and sign checks.</p> <p><u>Food Distribution Assistant</u> will assist the Community Coordinator with all aspects of food distribution job, including donation pick up as needed.</p> <p><u>Community Coordinator</u> is responsible for pick-up and delivery of food from all sources weekly, and will train and supervise the Food Distribution Assistant.</p> <p><u>Community Tool Box Program Director</u> supervises the Community Coordinator and oversees the program.</p> <p><u>Community Education Coordinator</u> assists with all aspects of the program and delivers nutrition education to clients.</p>
<p>Mr. Darryl Evey High Desert Domestic Violence 15075 7th Street Victorville, CA 92392 760-843-0701 760-843-9551 darryl@hddvp.org</p>	\$45,880	Food Network Expansion	This project will provide emergency food baskets to low-income victims of domestic violence in the Victorville area.	2,000 individuals will receive a food bag with a value of \$20 per bag during the project year.	Retained – 1	<p><u>Staff Clerk</u> maintains food pantry, documents distributions, receives or picks up food donations.</p>

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<p>Mr. Jonathon Buffong Westside Community Services Center 1505 W. Highland Ave. San Bernardino, CA 92411 909-384-5428 909-887-5406 westside_community_center@yahoo.com</p>	\$60,000	Bread for Life	<p>This project will expand the emergency food distribution of the Westside Community Services Center Bread for Life program. The addition of a new freezer and increase in food donations will allow the program to accommodate the nearly four-fold increase in emergency food requests.</p>	<p>500 household will be provided with emergency food baskets during the project year.</p>	Retained – 1	<p><u>Program Director</u> oversees the program, screens clients for eligibility, manages collection and distribution of food, maintains files and reports and supervises volunteers.</p>
<p>Dr. Diane Podolske California State University San Bernardino Foundation 5500 University Parkway San Bernardino, CA 92407 909-537-7438 909-537-7793 dpodolsk@csusb.edu</p>	\$60,000	Youth Employment and Services (YES)	<p>This project will recruit students, verify their eligibility, and select 20 participants. Selected students will participate in career education modules on resume development, job search techniques, interviewing, maximizing an internship experience and a special network opportunity with CSUSB Alumni.</p>	<p>20 low-income students will increase their employability to gain/retain employment during the project term.</p>	Created – 1	<p><u>Graduate Assistant</u> will facilitate the recruitment, placement and evaluation of student interns, and recruit and train site supervisors.</p>
<p>Ms. Patricia Pendergraph Center for Employment Training 1430 Cooley Ct. San Bernardino, CA 92408 909-478-3818 909-478-9506</p>	\$60,000	Youth Occupational Skills Training	<p>This project proposes to provide comprehensive, job-specific employment skills to out-of-school youth in the occupational areas of Welding, HVAC</p>	<p>22 unemployed or low wage participants will gain employment or increase their income. 24 participants will receive employment</p>	Created – 1	<p>Youth Coordinator provides recruitment, support services, job readiness and leadership training to low-income youth. Responsibilities include confidential record retention</p>

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patp@cet2000.org			Maintenance/Repair, Machine Tool Operator, and Accounting Clerk. Participants will enroll in a curriculum that includes job readiness/leadership training, supportive services, occupational training, employment services, job placement and retention/follow up services.	supports to improve their employability.		and reporting.
Mr. Terrance Stone Young Visionaries Youth Leadership 1616 North D Street San Bernardino, CA 92405 909-881-3382 909-881-3385 tstone@yvyla-ie.org	\$60,000	Youth Job Focus	This project will employ a wraparound/intensive case management model that results in a unique set of community services and natural supports that are individualized for the client. It is designed to prepare students for immediate entry into the labor market with resume development, interviewing skills, esteem building, conflict resolution and desirable work habits and attitude.	50 unemployed or low wage workers will gain employment or increased income. 60 participants will receive program supports in order to gain or retain employment.	Created – 1 Retained – 2	<u>Data Management Clerk</u> conducts initial client screening, maintains confidential data files and files reports in compliance with the contract. <u>Executive Director</u> oversees the program and ensures reporting requirements are met in a timely fashion. <u>Case Manager</u> performs outreach, training and case management services for clients enrolled in the program
Ms. Marche Haynes Priscilla's Helping Hand 1314 E. Date Street	\$59,938	Pharmacy Lab Technician Training	This project proposes to identify youth, provide job readiness skills and	9 students will complete the Pharmacy Technician program	Created – 4	<u>Jobs Coach</u> will assess and enroll students, facilitate student registration at Valley

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San Bernardino, CA 92404 909-881-2800 909-881-0199 phhreach2@yahoo.com		Program	program supports while the youth are enrolled in the Pharmacy Technical program at San Bernardino Valley College.	and secure employment in this growing field.		College and coordinate skills workshops. <u>Fiscal Manager</u> will oversee program finances and manage all required reporting. <u>Program Manager</u> will supervise staff and manage day-to-day operations of program. <u>Data Entry Clerk</u> will manage data entry and provide clerical support
Mr. Joseph Williams Youth Action Project 600 North Arrowhead Ave. Suite 300 San Bernardino, CA 92410 909-888-7881 909-889-7933 jwilliams@youthactionproject.org	\$59,932	Work Readiness Program	This project proposes to expand the Work Readiness Program to prepare youth for work and provide for internships with local high schools to tutor and prepare high school student to pass the California High School Exit Exam.	25 program participants will obtain skills and competencies required for employment and will receive a training program certificate. They will also tutor and mentor high school students, coordinate national day of service events and facilitate life skills workshops	Created – 1	Program Assistant is responsible for recruiting, enrolling, orienting, managing, retaining and evaluating YAP members.
Dr. Carolyn Eggleston California State University San Bernardino Foundation 5500 University Parkway San Bernardino, CA 92407 909-537-5654 909-537-7151 egglesto@csusb.edu	\$59,922	Community Re-entry Program	This project will work in conjunction with the San Bernardino Day Reporting Center to identify parolees in need of employment assistance. They will be referred to the Jobs Development Coordinator,	50 clients with no or low wage jobs will find employment. 50 clients will receive employment supports to increase their employability.	Created – 1	Job Development Coordinator will assist job seekers in removing barriers to employment and will work with local workforce development agencies to identify felon-friendly employers.

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			who will assist the job seeker in removing barriers to employment and will work with local workforce development agencies to identify felon-friendly employers.			
Dr. Mildred Henry PAL Center 2450 Blake Street San Bernardino, CA 92407 909-887-7002 909-8878942 mmdhenry@aol.com	\$59,912	Lift Up a Youth Building & Construction Skills Training	This project proposes to provide building and construction trade training for unemployed youth in partnership with the San Bernardino Building and Construction Trades Council and the Green Valley Initiative.	7 low-income youth will receive training in warehouse and building trades and placed in entry level jobs.	Created – 1	<u>Youth Employment Assistant</u> teaches classes, develops and maintains student files, assists coordinator with all aspects of program.
Dr. Paulette Brown-Hinds Black Voice Foundation 1590 N. Waterman Ave. San Bernardino, CA 92404 909-888-5040 951-276-0877 opp4life@bvfoundation.org	\$59,200	Inland Empire Opportunity of A Lifetime Program	This project is an education, skills enhancement and "success" training program that teaches professional and career development, basic workplace skills, micro-enterprise development and entry-level job placement opportunities.	45 low-wage or unemployed program participants are expected to increase their income by obtaining a job or initiating self-employment.	Created – 2	<u>Program Director</u> directs and manages the "IE Opportunity of a Lifetime" Program, ensures program guidelines are followed and reporting is timely and accurate. <u>Program Assistant</u> , working for the Program Director, recruits, screens and enrolls program participants, maintains confidential files and prepares reports for submission to funders.
Ms. Becky Foreman	\$40,461	Community	This project is a 14-session	25 low wage or	Created – 1	<u>Youth Employment Assistant</u>

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Inland Counties Health Systems Agency 1737 Atlanta Ave Suite H5 Riverside, CA 92507 951-697-6565 951-697-6564 bforeman@inlandagency.org		Tool Box Youth Employment Preparation Program	program that will utilize a curriculum created by Advocates for Youth to provide youth with job readiness skills and help them develop healthy attitudes about themselves and others with whom they interact.	unemployed will gain employment or improve their income status. 60 participants will increase their employability status to gain or retain employment.	Retained – 1	teaches classes, develops and maintains student files, assists coordinator with all aspects of program. <u>Community Education Coordinator</u> oversees successful program implementation, teaches classes, recruits, hires, trains and supervises assistant
Ms. Sheri Randolph Desert Manna Ministries 209 North First Street Barstow, CA 92311 760-256-7797 760-256-4043 desertmannaoffice@yahoo.com	\$60,000	Thrift Store	This project proposes to provide employment opportunities to Barstow area young single mothers, low-income youth and developmentally disabled youth in a Thrift Store.	22 participants are expected to receive training and experience in retail, organization customer service and public relations. 4 participants are expected to receive training in plant maintenance.	Created - 1	Maintenance instructor will provide training in repair, clean up and building maintenance